

**DEWITT DISTRICT LIBRARY (DDL)**  
13101 Schavey Road, DeWitt, Michigan 48820

March 9, 2017 Meeting Minutes

A. The meeting was called to order by President Byars at 5:01 pm.

Members Present: Paul Perpich, Brian Byars, Lysne Tait, Matt Boeve, Bill Fullmer

Also Present: Assistant Director, Mindy Schafer

Members Absent: Emily Fenneuff, Wayne Summers

B. Approval of Agenda:

Tait moved to approve the agenda as presented. Boeve second. Motion passed unanimous.

C. Consent Agenda

1. Approval of February 2017 Minutes:
2. Treasurer Report through February, 2017
3. Correspondence

Fullmer moved to approve the consent agenda. Tait second. Motion approved unanimous.  
Reports to be filed.

D. Public Comment: No public

E. Reports:

1. Director's Report. Assistant Director Schafer noted that Adult Programs were very well attended last month, suggesting that word is getting out about these offerings. Some of the other stats for the month were down somewhat and the reasons aren't obvious at this time; this will be monitored.
2. Friends of the Library. The Friends have a fund raiser planned at TCB coffee in Downtown DeWitt with an author reading event. Date is still being worked out.

F. Pending Business:

1. RFQ for Lawn Service. The Library received quotes from 2 Veterans Lawn Care, and from Smith Lawnsapes. The board had questions about each of the two quotations, and following clarifications.

Fullmer moved to accept the quote from 2 Veterans Lawn Care and authorize the Director to sign a two year agreement with them. Boeve second. Motion approved unanimous.

G. New Business

1. QSAC Quality Measures from the Library of Michigan - Director Balcom has interest in seeking certification on one of the levels of this tool. She had highlighted some of the factors that we don't currently do or at least not at a sufficient level. The board looked over several of these items and recognized this would be an ongoing issue. No decision required today.

H. Board Member Comments: None

I. Public Comment: No public

J. Adjournment: The meeting adjourned at 5:28 PM, having completed the agenda.

Next Regular Meetings:       April 20, 2017, 5:00PM, DDL Annex  
  May 11, 2017, 5:00PM, DDL Annex

Respectfully submitted by Bill Fullmer, Secretary