



DeWitt Public Library

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www.dewittlibrary.org

MINUTES OF THE DEWITT PUBLIC LIBRARY BOARD

Tuesday September 12, 2006

Members Present: Wayne Summer (partial), Laura Webb, John Dallal, Lisa Sullivan, Harriet Smith, Greg Ostrander, Rene Prado

Members Absent: Wayne Summer

- A. **Call to Order** - 7:00 p.m.
- B. **Approval of Agenda:** Motion to approve agenda by Sullivan.
Second - Mosier. Motion passed by voice vote.
- C. **Approval of Minutes for August 8, 2006:** Motion to approve -
Mosier. Second - Sullivan. Motion passed by voice vote
- D. **Public Comment:** None.
- E. **Reports**
 1. **Communications** - None.
 2. **Treasurer Report** - Dallal. No issues. Motion to approve
Treasurer's Report - Mosier. Second - Ostrander.
Motion passed by voice vote.
 3. **Director's Report** - Prado
 - a. Director arranged for an audit. The report may be
forthcoming at the next Board meeting.
 - b. The Summer reading program went very well.
Circulation very similar to last year's numbers.
 - c. Friends of the Library Update: The group held its
second meeting.
 - d. DeWitt Reads: Both the City and the Township
passed resolutions in support of this program.

More information is available at dewittreads.org.
Programming will begin in October.

4. **Township Contract Areas - Bath.** An article appeared in the Lansing State Journal, regarding the decision Bath needs to make about having its own library.
5. **Facility Needs**
 - a. **Needs Assessment Update** - Doug VanderLaan. Mr. VanderLaan was accompanied by his colleague, Mark Morrow, and three of the participants from the Community Needs Assessment group: Andy Angwin, Betty Grzesiak, and Paul Perpich. Mr. VanderLaan summarized the group's findings and recommendations and presented a final report for the Board. The members expressed unanimous support for the recommendations for a millage for the construction of a significantly larger, new library/community center.
 - b. **Site Committee Report** - Summer. A final report is being prepared.
 - c. **Community Center/South Branch Update** - Prado. The director is in the process of getting bids for work at the Community Center. The Township has indicated a willingness to provide funding to assist with the construction and preparation of the space for a south branch.
 - d. **Architect Update.** Requests for bids went out to seven (7) architects. Some additional architects were identified during the meeting. Upon receipt of the responses, a subcommittee will review the information and narrow down the architects to make presentations to the full Board.

F. **Pending Business - Library Building Appraisal** - The director indicated that the appraisal of the current building came in at \$575,000.00.

G. **New Business** - Gary Brya is planning to do a retirement planning program at the Library in October.

H. **Public Comments** - None

I. **Board Comments** - Mosier emphasized the importance of having some public relations assistance on efforts to pursue the recommendations of the Needs Assessment and of taking advantage of press opportunities to publicize the programs and resources offered by the Library.

J. **Adjournment:** Motion to adjourn by Dallal. Second by Ostrander. Motion passed by voice vote and Board adjourned at 9:12 p.m.

Respectfully submitted,
Lisa Sullivan