

MINUTES OF THE DEWITT PUBLIC LIBRARY BOARD

Tuesday, November 14, 2006

Members Present: Wayne Summers, Laura Webb, Diane Mosier, Lisa Sullivan, Harriet Smith, Greg Ostrander, Rene Prado

- A. **Call to Order** - 7:00 p.m.
- B. **Approval of Agenda:** Motion to approve agenda by Mosier. Second - Sullivan. Motion passed by voice vote.
- C. **Special Agenda Items**
 1. **Audit Presentation.** Lamont Lator presented audit report.
 2. **Friends of the Library.** No representative present.
- D. **Approval of Minutes for October 10, 2006 Board Meeting and October 30 and November 2, 2006 Special Meetings:** Request to amend October 10 minutes to clarify that the Community Fund voted to establish a Challenge Grant relative to the Community Reads Project. Motion to approve the amended minutes and special meeting minutes - Sullivan. Second - Ostrander. Motion passed by voice vote
- E. **Public Comment:** None.
- F. **Reports**
 1. **Communications** - None.
 2. **Treasurer Report** - None. Motion to appoint Harriet Smith to fill the Treasurer's position on the Board - Summers. Second - Sullivan. Motion passed by voice vote.
 3. **Director's Report** - Prado
 - a. Circulation is at 215,000 this year.
 - b. Tessa Eger has been (re)hired and will assist with updating the Web page and setting up technology for the South Branch of the Library.
 - c. The Library is pursuing implementation of MELCAT with the funds received from the consortium.

4. **Township Contract Areas** - None.
5. **Facility Needs** -
 - a. **Community Center/South Branch Update** - Prado.
The director has an appointment to talk with the Township in two weeks about funding and construction needs.
 - b. **Site Committee Report** - Summers reported that the Library has been offered a gift of four (4) acres off of DeWitt Road, abutting the school property, for construction of a new library, with the option to purchase a 5th acre for \$40,000.00. The feasibility of this property and the offer will be assessed as the Board continues its review of the Needs Assessment recommendations.

G. **Pending Business** -

1. **Needs Assessment Report** - Distributed to City and Townships in anticipation of ongoing dialogue with Boards and Officers.
2. **Architect Update.** Board members in the process of visiting sites done by architects who have been interviewed. A Special Board Meeting will be held on November 28, 2006 at 5:30 p.m. at the DeWitt Township Center to review the sites and assess the next step in the selection process.

H. **New Business** - None.

I. **Public Comments** - None

J. **Board Comments** - Request by Ostrander to discuss practice of monthly snacks to City and Township police officers. Decision to place on next month's agenda.

K. **Adjournment:** Motion to adjourn by Webb. Second by Smith. Motion passed by voice vote and Board adjourned at 9:30 p.m.

Respectfully submitted,
Lisa Sullivan