

DEWITT PUBLIC LIBRARY
Board of Trustees Meeting
December 12, 2006
Meeting Minutes

DRAFT

CALL TO ORDER

President Summers called the Regular Meeting to order in the Woodruff Local History Room of the DeWitt Public Library at 7:00 PM.

Members Present: Diane Mosier, Greg Ostrander, Harriet Smith , Wayne Summers and Laura Webb

Members Absent: Lisa Sullivan

Also Present: Director Rene Prado, Friends President Kathy Eiferle, several members of the DeWitt City Council, several members of the DeWitt Township Board, and several citizens

Member Mosier was asked to act as Recording Secretary.

APPROVAL OF AGENDA

The agenda for the meeting was reviewed. **Ostrander moved, Webb seconded, to approve the agenda as presented. MOTION CARRIED.**

SPEAKER REQUESTS

DeWitt Township Supervisor, Rick Galardi, addressed the Board providing maps and numbers indicating population growth that is projected for both the Township and the City of DeWitt. He stated that all indications are that the Watertown portion of the Library District will continue to grow in line with the other areas within the DeWitt School District. He expressed support for the extensive process that the Library Board has undertaken to determine its future needs and asked that the Board members not limit the options open to the residents within its district. He requested that the Board do diligence in its public input process and then let the voters decide what they want for their new Library. He stated that he personally would support a millage for a new library. Galardi stated that this is a window in time that we will not have again, an opportunity to help our community vision it's future and what role the library will play in that future, and thanked the Board members for their efforts.

Kathy Eiferle, President of the newly formed Friends of the Library, provided an update on the activities and agenda of the group. She noted that a web site is being designed with the help of Gail Prado, book sales will continue, by-laws are being drafted, and minutes of their group's meeting will be provided to the Board in future packets.

Motion by Webb, second by Ostrander, to authorize the name "Friends of the DeWitt Public Library" or "Friends" to be used exclusively by the newly formed group. Motion voted and carried.

President Summers presented Eiferle with a symbolic gavel recognizing their commitment and support for the Library.

APPROVAL OF MINUTES

Webb moved, Ostrander seconded, to approve the minutes of November 14 and November 28, 2006 meetings. MOTION CARRIED.

PUBLIC COMMENT

None.

REPORTS

Communications

None received.

Treasurer

None received.

Director

Director Prado provided a written report dated November 14, 2006.

Township Contract Areas

None received.

Facility Needs

Community Center Update: Director Prado noted that progress on a plan is being made, that he will be addressing the Township Board in January, and he will have more information at the next Library Board meeting.

President Summers provided and discussed the Site Selection report for the Riverview Office Centre, 240 S. Bridge Street, DeWitt, which was prepared in response to a request to consider the site for locating the Library, from Dan Peckham, Chair of

the Downtown Development Authority. No action was taken.

PENDING BUSINESS

Patron Privacy – Ostrander offered to take the lead in developing a new Patron Privacy Policy for the Library. Further discussion will be forthcoming when the proposed policy is drafted.

Audit Recommendations: Mosier moved, Smith seconded, to implement solutions to the Auditor’s recommendations, as presented by Director Prado in his memo dated November 14, 2006. MOTION CARRIED.

It was noted that the current by-laws will need to be amended to cover the inspection of certificates of deposit. Director Prado will provide at a future meeting.

Architect Selection Process: President Summers initiated discussion on the process of selecting professionals to assist the Board in future plans for a new Library. There was lengthy discussion concerning the four firms being considered over the past months. It was the consensus of the Board to authorize Director Prado to discuss an Agreement for Services with David Milling & Associates/Architects, which can then be considered by the Library Board.

NEW BUSINESS

None.

COMMENTS

None.

ADJOURNMENT

Meeting adjourned at 9:10 p.m.

Respectfully submitted,
Diane Mosier, Recording Secretary
DeWitt Public Library
Board of Trustees