

MINUTES OF THE DEWITT PUBLIC LIBRARY BOARD

Tuesday, January 9, 2007

Members Present: Wayne Summers, Laura Webb, Diane Mosier, Lisa Sullivan, Harriet Smith, Greg Ostrander, Rene Prado

- A. **Call to Order** - 7:04 p.m.
- B. **Approval of Agenda:** Summers requested to amend the agenda to add a third item, Stipends, under New Business. Motion to approve amended agenda by Sullivan. Second - Ostrander. Motion approved by voice vote.
- C. **Approval of Minutes for December 12, 2006 Meeting.** Approval of minutes tabled until February 2007 meeting in order to give the Board a chance to review them.
- D. **Public Comment:** None.
- E. **Reports**
 1. **Communications** - None.
 2. **Treasurer Report** - Smith. Proposed vouchers presented to Board. Motion to approve vouchers - Sullivan. Second - Mosier. Motion approved by voice vote.
 3. **Director's Report** - Prado
 - a. Circulation was over 214,000 last year.
 - b. Eva Schloss, author of The Promise is scheduled to be at the DeWitt Library in March 2007.
 4. **Friends of the Library** - None.
 5. **Township Contract Areas** - None.
 6. **Facility Needs** - Prado. The DeWitt Township Board approved certain start-up costs for the South Branch at the Community Center. Township is checking area for asbestos. Some removal already done at the Center. Target date for opening branch is May 2007.

F. **Pending Business -**

1. **By-Law Change** - Prado. Proposed language to be added to Article IV: “[s]hall make a physical verification that CD certificates are in library safe.” Motion to approve - Sullivan. Second - Mosier. Motion approved 6 - 0 per Roll Call Vote: Summers - Yes; Webb - Yes; Mosier - Yes; Smith - Yes; Ostrander - Yes; Sullivan - Yes.
2. **Patron Privacy Policy** - Ostrander. Will present at February, 2007 Board Meeting.

G. **New Business**

1. **Architect Contract** - Summers. Proposed contract reviewed and approved by Library attorney. Motion to approve contract - Sullivan. Second - Motion. Motion approved by voice vote.
2. **Library Board Meeting Dates for 2007** - Summers. Motion to hold Board meetings on the second Wednesday (instead of the second Tuesday) of each month - Webb. Second - Sullivan. Motion approved by voice vote. Special note: Board meeting for February 2007 only will be the third Wednesday (Feb. 21, 2007).
3. **Stipends** - Summers. Because of the number of special meetings and extra travel by Board members the past few months, the stipend policy was clarified to cap stipends for meetings to two (2) stipends per month unless otherwise approved by the Board.

H. **Public Comments** - None

- I. **Board Comments** - Summers. The second anniversary for the Director’s contract is March 1, 2007. His contract is up for renewal then. Board members should e-mail comments to Summers by the end of the month so that he can prepare a summary for the Board’s consideration.

J. **Adjournment:** 9:02 p.m.

Respectfully submitted,
Lisa Sullivan