



DeWitt Public Library

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Final Minutes of the DeWitt Public Library

Wednesday, September 12, 2007

Members present: Wayne Summers, Gale Arent, Laura Webb, Harriett Smith, Greg Ostrander, and Brian Vick Library Director: Rene Prado absent: Diane Mosier
Guests: Paul Perpich, Melissa Potter, Kathy Eiferle, Craig Kahler, and Jim Rundborg

A. Call to Order: 7:0PM

B. Approval of Agenda: Moved by Ostrander, second- Smith, unanimous.

Special agenda item: Future Building, guests; Cherry Hamick, Delta Township Library Director, and board President, Mike Moore, and Craig Kahler, Fifth Third securities. They discussed the building and millage project recently undertaken in Delta Township. They gave excellent handouts, and made many good suggestions regarding working through the process planning for LEED certification, using your friends group to assist with Capital campaign, art sales for funding, receptions at the library for donations, and when to stage the various events. They also said that operating costs thankfully do not increase at the same rate as the increase in building size but to plan for triple the costs. Craig Kahler from Fifth Third came at the invitation from the Director and offered to assist in our bond drive if that was how we decided to go. Regarding paying cash for the required land or making payments, he said that cash on hand is looked at more highly than assets in determining a bond rate. It was also suggested that partnering with a municipality would give the library a higher bond rate.

C. Approval of minutes from the meetings of August 8, 2007 Move to approve with amendments by Ostrander, second-Smith, unanimous.

D. Public Comment- Friends members stated that they would like to have a presence at board meetings.

E. Reports

1. Communication- Letter from the Dewitt Millennium Garden Club, regarding their trials in trying to assist with Library landscaping. President Summers will respond with a letter from the Board stating how upset the Board is with the problems that developed and our full support for their program.

2. Treasurers Report- move to receive - Vick, second-Ostrander, placed on

file

3. Directors Report- placed on file. July and August were our busiest in history.
4. Friends of the Library- Scholastic book fairs has asked to partner with the Friends during their book sale. The Board found no reason why that wouldn't be acceptable, and would welcome the books donated to the Library by Scholastic in payment to volunteers
5. Township contract areas- no new developments
6. Facility Needs- none noted

F. Pending Business 1. Farnum Property- There is a north-south utility easement that needs to be dealt with, and Norm Farnum is working on it.

G. New Business

1. Audit letter- October 8 is our scheduled audit, move to approve the letter of authorization for Maner, Costerisan, Ellis PC to do the audit made by Arent, second-Smith, unanimously approved.
2. John Dallal memorial- the Director submitted proposal to name the main library room in the satellite library to the "John Dallal Memorial room", the township having no objections as long as the Board realize that were the Library to vacate the building they would not guarantee the room remain so named. Move to approve, Vick, second, Ostrander, unanimously passed
3. Operational Policy- The Director has proposed to place the minutes of the Board on the Libraries webpage. The minutes will also be made available in the Library as law requires.

H. Public comment-none

I. Board member comment- It is the policy of the DeWitt Library to encourage public attendance at all Board functions and to not discourage any persons from participating

J. Adjournment- 9:25PM moved by Ostrander, second-Vick

Respectfully submitted,
Laura Webb, Secretary