

DEWITT DISTRICT LIBRARY (DDL)  
13101 Schavey Road, DeWitt, Michigan 48820

January 9, 2020 Board Meeting Minutes

A. Call to Order: The meeting was called to order by President Byars at 5:03 pm.

Members Present: Brian Byars, Bill Fullmer , Wayne Summers, , Matt Boeve, Lysne Tait, Tony Spagnuolo and Paul Perpich.

Members Absent: none

Also Present: Jennifer Balcom, Director, Dan Coss, City Administrator, DeWitt.

B. Approval of Agenda: Boeve moved to approve the agenda and Summers second. Motion passed unanimous.

C. Consent Agenda: Perpich moved to approve the consent agenda. Tait second. Motion approved unanimous.

1. December Treasurer's Report
2. December minutes.
2. Correspondence.

D. Public Comment: No comments.

E. Reports:

1. Directors Report - Jennifer reviewed the stats for December and most were up. She informed the board about a WMCA notice about new programs for teens and tweens. Will be interesting to see how that goes. May be opportunities to partner? The DDL is also planning to offer a gardening program for kids this summer.

2. Friends of the Library - No Report

3. Woodlands Library Coop Report - Summers indicated the next meeting is next week and he will report next month.

F. Pending Business:

1. Patron suggestions - None in December.

2. Lynda.com update - The Director gave an update indicating that LinkedIn will not give us a refund if we cancel the agreement now, but will enable us to not renew if that is desired at the end of this term of the agreement. There are some patrons using the service at this time and it seems ineffective to end the service for those patrons. Thus the board concurred with letting the current agreement play out and consider whether or not to renew the service agreement when that time comes.

G. New Business :

1. City Seeks Sidewalk Easement On DDL DeWitt Rd. Property - Dan Coss presented the Easement request and went over the basis for it and the parameters. The City will be responsible for maintenance, snow removal, and the like. They are seeking some additional footage (17 feet) to avoid removal of some good trees in that area. Fullmer moved and Tait second to grant the request for easement. Motion approved unanimous. Related to this issue is the fact that Foster Swift PC represents both the City and the Library, Foster Swift is faced with an ethical conflict. Therefore they request that both the City and the Library sign waivers on this matter. Summers moved and Boeve second to agree to the waiver of conflict of interest. Motion approved unanimous.

2. New Library vendors for Recurring Payment - The Director recommends that two more vendors be approved for Automatic Recurring Bill Payment status. They are Auto Owner's Insurance and Delta Dental. Tait so moved and Boeve second. Motion approved unanimous.

H. Public Comments: President Byars raised the issue of partnering with DPS for the purpose of a millage request some time in the future. Interesting thought.

Adjournment: The meeting adjourned at 5:47PM having completed the agenda.

Next Regular Meetings: February 13, 2020, 5:00 PM at the DDL Annex.  
March 12, 2020, 5:00 PM at the DDL Annex.

Respectfully submitted by Bill Fullmer, Secretary