# DEWITT DISTRICT LIBRARY (DDL) 13101 Schavey Road, DeWitt, Michigan 48820

# December 9, 2021 Board Meeting Minutes

A. Call to Order: The meeting was called to order by Pres. Byars at 5:03 pm.

Members Present: Brian Byars, Paul Perpich, Tony Spagnuolo, Matt Boeve, Lysne Tait.

Members Absent: Bill Fullmer, Wayne Summers

Also Present: Director, Jennifer Balcom, Bethany Verble, Maner & Costerisan

B. Approval of Agenda: Boeve moved to approve the agenda with the amendment to move Maner & Costerisan Presentation to the beginning, Spagnuolo second. Motion passed unanimously.

G1: Bethany Verble presented the audit. There was nothing of concern.

### C. Consent Agenda

- 1. Approval of November Minutes
- 2. Correspondence
- 3. Treasurer Report

Boeve moved to approve the consent agenda (with corrections to the minutes). Perpich second. Motion approved unanimously.

D. Public Comment: none

#### E. Reports:

1. Directors Report - Director Balcom Annex issues, 1 more storage unit to empty. Cleaning services (trying out new ones) will be needed for the Annex. Warning of increase in book challenges nationwide (people who want books pulled) so looking into staff training and the Common Sense Media database. Circulation is increasing as is door count. Concrete crack - building owners will address in the spring. Gift certificates for employees.

2. Friends of the Library - see attached.

#### F. Pending Business:

1. Woodruff Annex Meeting Room Policy: Tait moved to approve new policy as presented, Boeve seconded. Motion approved unanimously.

## G. New Business:

- 1. Board Meeting Dates for 2022: Perpich moved to approve Board Meeting Dates for 2022 as presented. Boeve seconded. Motion approved unanimously.
  - 2. Strategic Plan

Proposal from Nonprofit Network . . Boeve moved to accept the proposed proposal and Tait second. Motion approved unanimously.

- 4. DRAFT Public Comment Policy Director Balcom presented the DRAFT Public Comment Policy. Will discuss again next meeting.
- I. Board Member Comments- Boeve commended Jennifer and Marta for a clean audit.
- J. Adjournment: The meeting adjourned at 6:12 PM having completed the agenda.

Next Regular Meetings: January 13, 2022, 5:00PM at DDL Annex 2

February 10, 2022 5:00PM at DDL Annex 2 March 10, 2022 5:00 PM at DDL Annex 2 Respectfully submitted by Lysne Tait, Member