

## **DEWITT DISTRICT LIBRARY (DDL)**

13101 Schavey Road, DeWitt, Michigan 48820

December 8, 2022 Proposed Meeting Minutes

- A. The meeting was called to order by President Byars at 5:07 pm.  
Members Present: Wayne Summers, April Kirchen (via phone), Matt Boeve, Paul Perpich, Lysne Tait, and Brian Byars  
Also Present: Interim Director Marta Litos  
Members Absent: Tony Spagnuolo  
Members of the Public Present: Melissa DeMong-Shafer and Bethany Verble
- B. Approval of Agenda: Motion to approve proposed agenda with move of G to the top by Boeve with a second by Perpich. Passed unanimously.
- C. Consent Agenda:
1. Approval of the November 10, 2022, minutes.
  2. Correspondence
  3. Treasurer's report
- Motion to approve by Boeve with a second by Tait. Passed unanimously.
- D. Public Comment – None
- E. Reports
1. Interim Director Litos reported the library presented a number of successful programs for all ages. The library has begun the rollout of the new homebound delivery program. Susan Bogner will be attending the ALA conference in New Orleans in January with the help of a grant from the Library of Michigan. The ADT security system is scheduled to be updated along with adjustments to the front door to improve security. A non-working parking lot light will soon be replaced. An in-service on helping patrons with mental health issues is being scheduled for staff. New library director Glenn Fischer will begin work on December 12<sup>th</sup>.
  2. Friends of the Library – The Friends sponsored the Santa program featuring the Shaky Band and choral singers. Their next meeting will be January 16, 2023, at 5:30 pm.
- F. Pending Business - None
- G. New Business
1. Audit Report – Bethany Verble of Maner & Costerisan reviewed the audit for the 2021-2022 fiscal year with the Board. It was a clean audit with no recommendations.

H. Board Member Comments – Byars suggested at our January meeting we consider moving some money from our undesignated fund balance to our building fund. He also thanked Interim Director Litos for her work as interim director. Summers suggested we plan a welcome reception for the public in the next month or two for the new director.

I. Public Comment – None

J. Adjournment of Regular Meeting – Motion by Byars to adjourn at 5:57

Submitted by Wayne Summers, Secretary