

DEWITT DISTRICT LIBRARY (DDL)  
13101 Schavey Road, DeWitt, Michigan 48820

March 10, 2022 Board Meeting Minutes

A. Call to Order: The meeting was called to order by Pres. Byars at 5:06 pm.

Members Present: Brian Byars,, Paul Perpich, Tony Spagnuolo. Matt Boeve, Lysne Tait.

Members Absent: Wayne Summers

Also Present: Director, Jennifer Balcom

B. Approval of Agenda: Boeve moved to approve the agenda, Perpich second. Motion passed unanimously

C. Consent Agenda

1. Approval of February Minutes
2. Treasurer Report t
3. Correspondence

Perpich moved to approve the consent agenda. Boeve second. Motion approved unanimously.

D. Public Comment: none.

E. Reports:

1. Directors Report - Director Balcom reported the Annex keeps improving. Coat racks, baby changing tables, more programming. Battle of the Books started, Coco Confections event was well received. Circulation continues to improve – 102 new card members!

2. Friends of the Library - Melissa reported meeting next week. Motion to approve celebratory alcohol at Friend's meeting. Spagnuolo moved, Tait second. Motion approved unanimously.

3. Woodlands Library Coop Report – none.

F. Pending Business:

1. Strategic Plan – Survey will be out to the Board by the end of March.

G. New Business:

1. Mask guidance – Discussion. Individual discretion
2. Community Health proposal – MOU. Director will bring back with clarification of agreements.
3. SBAM Employee Health Insurance: Motion to approve autopayment. Boeve Moved, Perpich second.

Motion passed unanimously.

4. SIRSI Agreement. Director Balcom suggests 5 year agreement. Motion to allow director to make the decision about SIRSI. Perpich moved, Boeve second. Motion approved unanimously.

5. Draft FY23 Budget – waiting for 2 tax checks, will return next meeting.

6. Budget adjustments. Motion to move \$45,000 from fund balance to capital outlay. Boeve moved to approve closing the library November 27. Motion by Perpich. Spagnuolo second. Motion approved unanimously.

I. Board Member Comments- moment of silence in memory of Bill Fulmer. Discussion about ways to honor him.

J. Adjournment: The meeting adjourned at 5:46 pm having completed the agenda.

Next Regular Meetings: April 14, 2022 5:00 PM at the DDL Annex 2

Respectfully submitted by Lysne Tait