

DEWITT DISTRICT LIBRARY (DDL)

13101 Schavey Road, DeWitt, Michigan 48820

November 9, 2023 Meeting Minutes

- A. The meeting was called to order by President Byars at 5:00 pm.
Members Present: Brian Byars, Wayne Summers, April Kirchen, and Matt Boeve.
Also Present: Director Glenn Fischer and Assistant Director Marta Litos
Members Absent: Lysne Tait, Tony Spagnuolo, and Paul Perpich
Members of the Public Present: Aaron Steven, Ada Boeve, Bradley Coates, and Melissa DeMong-Shafer
- B. Approval of Agenda: Motion to approve proposed agenda by Boeve with a second by Kirchen. Passed unanimously.
- C. Consent Agenda:
1. Approval of the October 12, 2023, minutes.
 2. Correspondence
 3. Treasurer's report
- Motion to approve by Kirchen with a second by Boeve. Passed unanimously.
- D. Public Comment – None
- E. Reports
1. Director Fischer reported the library has been reaching out to early elementary classrooms offering book bags and the ability to sign students up for library cards. Fischer also attended the Mid-Michigan Digitization Practitioner's conference. A new self-checkout unit has been ordered with delivery expected by mid-November. October circulation was up 9% from October of last year.
 2. Friends of the Library –The Friends participated in the planting of 1,000 daffodil bulbs along the story walk. They also have a number of future events planned. They will be hosting a Wrap and Read from November 30-December 10, Santa on December 11, and a puzzle exchange in January.
- F. Pending Business – None
- G. New Business
1. Audit Report – Aaron Stevens of Maner Costerisan reviewed the 2022-2023 audit report with the Board. It was a clean audit with no identified issues or suggestions for improvement.

2. Juneteenth – The Board and Director discussed how to commemorate the Juneteenth holiday in June. The library will plan special programming that day on the history and meaning of Juneteenth.

H. Board Member Comments – None

I. Public Comment –None

J. Adjournment of Regular Meeting – Motion by Byars to adjourn at 5:45

Submitted by Wayne Summers, Secretary