

DEWITT DISTRICT LIBRARY (DDL)

13101 Schavey Road, DeWitt, Michigan 48820

February 9, 2023 Meeting Minutes

- A. The meeting was called to order by President Byars at 5:00 pm.
Members Present: Wayne Summers, April Kirchen, Matt Boeve, Paul Perpich, Lysne Tait, Tony Spagnuolo, and Brian Byars
Also Present: Director Glenn Fischer and Assistant Director Marta Litos
Members Absent: None
Members of the Public Present: Kate Pohjola Andrade
- B. Approval of Agenda: Motion to approve proposed agenda by Kirchen with a second by Tait. Passed unanimously.
- C. Consent Agenda:
1. Approval of the January 12, 2023, minutes.
 2. Correspondence
 3. Treasurer's report
- Motion to approve by Perpich with a second by Tait. Passed unanimously.
- D. Public Comment – None
- E. Reports
1. Director Fischer reported he had acquired Docusign and Meeting Owl accounts for the library. Docusign allows for electronic signatures and Meeting Owl will be used for hybrid meetings.
 2. Friends of the Library – Melissa DeMong-Shafer submitted a written report in her absence. The Friends will be funding a number of items from Director Fischer's wish list. They are also presenting a Llamas at the Library program in conjunction with a Meet the New Director reception on Saturday, March 4th from 11:00-12:30.
 3. Woodlands Cooperative Report – Woodlands Director Kate Pohjola Andrade gave an overview of services the Coop provides to the DeWitt District Library.
- F. Pending Business - None
- G. New Business
1. Leave Time Policy – Motion to approve proposed changes to the Leave Time Policy by Boeve with a second by Kirchen. Motion passed unanimously.
 2. Annex Meeting Room Policy – Motion to approved proposed changes to the Annex Meeting Room Policy by Tait with a second by Boeve. Passed unanimously.

H. Board Member Comments – Kirchen said she will be attending a trustee training webinar on Monday the 13th.

I. Public Comment – None

J. Adjournment of Regular Meeting – Motion by Byars to adjourn at 5:26

Submitted by Wayne Summers, Secretary