

DEWITT DISTRICT LIBRARY (DDL)

13101 Schavey Road, DeWitt, Michigan 48820

May 11, 2023 Meeting Minutes

- A. The meeting was called to order by President Byars at 5:03 pm.
Members Present: Wayne Summers, April Kirchen, Lysne Tait and Brian Byars
Also Present: Director Glenn Fischer and Assistant Director Marta Litos
Members Absent: Paul Perpich, Matt Boeve, and Tony Spagnuolo
Members of the Public Present: None
- B. Approval of Agenda: Motion to approve proposed agenda by Kirchen with a second by Tait. Passed unanimously.
- C. Consent Agenda:
1. Approval of the April 13, 2023, minutes.
 2. Correspondence
 3. Treasurer's report
- Motion to approve by Tait with a second by Kirchen. Passed unanimously.
- D. Public Comment – None
- E. Reports
1. Director Fischer gave a brief overview of the summer reading program “Find Your Voice”. He also represented the library at the MLA Library Advocacy Day on April 26th.
 2. Friends of the Library –The Friends next fund-raising event will be at Culver's on May 15th from 5-9 pm.
 3. Woodlands Cooperative Report – Kate Pohjola Andrade provided a written report about current COOP initiatives.
- F. Budget Hearing – Motion to enter the budget hearing by Kirchen with a second by Tait. Passed unanimously. The proposed budget was discussed by the Board. Motion to leave the budget hearing by Tait with a second by Kirchen. Passed unanimously.
- G. Annual Meeting Business
1. Motion to approve 2023-2024 budget by Kirchen with a second by Tait. Motion passed unanimously.
 2. Staff salaries – Motion by Tail with a second by Kirchen to approve 3% raises for all staff except the Library Director who is still operating under the terms of his initial contract. Motion passed unanimously.
 3. Review of by-laws, policies, and procedures – None

4. Election of Officers – Motion by Tate with a second by Kirchen to reelect the current slate of officers for 2023-2024. Motion passed unanimously.

H. Pending Business – None

I. New Business

1. Health Savings Account contribution – Motion by Tait with a second by Kirchen to contribute \$2,000 for each family plan and \$1,000 for each individual plan for the current plan year to be paid quarterly for full-time employees. Motion passed unanimously.

J. Board Member Comments – None

K. Public Comment – None

L. Adjournment of Regular Meeting – Motion by Byars to adjourn at 5:46

Submitted by Wayne Summers, Secretary