

DEWITT DISTRICT LIBRARY (DDL)

13101 Schavey Road, DeWitt, Michigan 48820

December 12, 2024 Meeting Minutes

A. The meeting was called to order by Byars at 5:05 pm.

Members Present: Wayne Summers, Brian Byars, Lysne Tait, and Matt Boeve.

Also Present: Director Glenn Fischer and Assistant Director Marta Litos

Members Absent: Paul Perpich and April Kirchen (1 vacancy)

Members of the Public Present: Melissa DeMong-Shafer

B. Approval of Agenda: Motion to approve agenda by Boeve with a second by Tait with moving of the Friends report to the end of the meeting. Passed unanimously.

C. Consent Agenda:

1. Approval of the November 14, 2024, minutes.
2. Correspondence - None
3. Treasurer's report for November & approval of vouchers

Motion to approve by Tait with a second by Boeve. Passed unanimously.

D. Public Comment – None

E. Reports

1. Director Fischer reported circulation is up over last year. The *New York Times* digital passes had over 350 user sessions in the first month. The library continues to provide a wide variety of programming for all ages and interests. Fischer presented the new library branding styles and a draft of the strategic plan summary poster. An age-appropriate version will also be developed for display in the schools.
2. Friends of the Library – DeMong-Shafer said the Friends wrapped 280 book packs for the Unwrap and Read program. The Santa program on Monday, December 9th had an attendance of about 110. The Friends will be sponsoring a puzzle exchange on January 25th.

F. Pending Business

1. Library Board Meeting Dates – Motion by Boeve with a second by Tait to approve the dates as presented. Motion passed unanimously. The Board will continue meeting a 5pm on the second Thursday of each month.

G. New Business

1. Approval of Laptop Purchase. Motion by Boeve with a second by Tait to approve the purchase of 6 laptops from UTEC for a total of \$4,799.94. Motion passed unanimously.

H. Board Member Comments –Byars commended the staff for the Fabric and Fibre presentations which his children had enjoyed. Director Fischer announced Board member Spagnuolo delivered his resignation to the DeWitt City Council who will be appointing his replacement to begin in January. Tait said she will be presenting a sewing program at a date to be determined.

I. Public Comment –None

J. Adjournment of Meeting – Motion by Byars to adjourn at 5:45

Next Meeting: January 9 at 5pm

Submitted by Wayne Summers, Secretary