

DEWITT DISTRICT LIBRARY (DDL)

13101 Schavey Road, DeWitt, Michigan 48820

January 9, 2025 Meeting Minutes

A. The meeting was called to order by Byars at 5:04 pm.

Members Present: Wayne Summers, Brian Byars, Lysne Tait, April Kirchen, Judy Heckathorn, and Matt Boeve.

Also Present: Director Glenn Fischer

Members Absent: Paul Perpich

Members of the Public Present: Melissa DeMong-Shafer

B. Approval of Agenda: Motion to approve agenda with flexibility by Tait with a second by Boeve. Passed unanimously.

C. Consent Agenda:

1. Approval of the December 12, 2024, minutes.
2. Correspondence - None
3. Treasurer's report for December & approval of vouchers

Motion to approve by Boeve with a second by Kirchen. Passed unanimously.

D. Public Comment – None

E. Reports

1. Director Fischer reported a third self-checkout station has been purchased. The laptops have arrived and are in the process of being configured for deployment.
2. Friends of the Library – DeMong-Shafer said the Friends will be sponsoring a puzzle exchange on January 25th.

F. Pending Business - None

G. New Business

1. New Board Member – Judy Heckathorn was welcomed back onto the Board after taking a two decades break.
2. Change in Fee Schedule – Motion by Boeve with a second by Kirchen to remove the fee for scanning documents to an email address. Passed unanimously.

H. Board Member Comments – Byars inquired about the policy of requiring in person library card renewals. Summers asked Director Fischer to investigate how other libraries handle renewals.

I. Public Comment – None

J. Adjournment of Meeting – Motion by Byars to adjourn at 5:35