

## **DEWITT DISTRICT LIBRARY (DDL)**

13101 Schavey Road, DeWitt, Michigan 48820

January 9, 2025 Meeting Minutes

A. The meeting was called to order by Byars at 5:04 pm.

Members Present: Wayne Summers, Brian Byars, Lysne Tait, April Kirchen, Judy Heckathorn, and Matt Boeve.

Also Present: Director Glenn Fischer

Members Absent: Paul Perpich

Members of the Public Present: Melissa DeMong-Shafer

B. Approval of Agenda: Motion to approve agenda with flexibility by Tait with a second by Boeve. Passed unanimously.

C. Consent Agenda:

1. Approval of the December 12, 2024, minutes.
2. Correspondence - None
3. Treasurer's report for December & approval of vouchers

Motion to approve by Boeve with a second by Kirchen. Passed unanimously.

D. Public Comment – None

E. Reports

1. Director Fischer reported a third self-checkout station has been purchased. The laptops have arrived and are in the process of being configured for deployment.
2. Friends of the Library – DeMong-Shafer said the Friends will be sponsoring a puzzle exchange on January 25<sup>th</sup>.

F. Pending Business - None

G. New Business

1. New Board Member – Judy Heckathorn was welcomed back onto the Board after taking a two decades break.
2. Change in Fee Schedule – Motion by Boeve with a second by Kirchen to remove the fee for scanning documents to an email address. Passed unanimously.

H. Board Member Comments –Byars inquired about the policy of requiring in person library card renewals. Summers asked Director Fischer to investigate how other libraries handle renewals.

I. Public Comment –None

J. Adjournment of Meeting – Motion by Byars to adjourn at 5:35