

DEWITT DISTRICT LIBRARY (DDL)

13101 Schavey Road, DeWitt, Michigan 48820

June 12, 2025, Proposed Meeting Minutes

- A. The meeting was called to order by Byars at 5:01 pm.

Members Present: Wayne Summers, Brian Byars, Lysne Tait, April Kirchen, Matt Boeve, and Judy Heckathorn.

Also Present: Director Glenn Fischer

Members Absent: Paul Perpich

Members of the Public Present: Melissa DeMong-Shafer and Aaron Stevens

- B. Approval of Agenda: Motion to approve agenda with flexibility by Summers with a second by Tait. Passed unanimously.

- C. Consent Agenda:

1. Approval of the May 8, 2025, minutes.
2. Correspondence – none
3. Treasurer's report for May & approval of vouchers

Motion to approve by Boeve with a second by Tait. Passed unanimously.

- D. Public Comment – None

- E. Reports

1. Director Fischer reported the recent Professional Development in Ann Arbor was a success. Fischer reviewed circulation figures with the Board. Over 250 people signed up for the Summer Reading Program during the Kickoff event. Fischer said the Library has begun the process of preparing to switch circulation systems in the fall of 2026 which will result in significant savings after our current contract with SirsiDynix ends.
2. Friends of the Library – Melissa DeMong-Shafer reported the Friends recently completed their annual meeting. At the meeting the bylaws were revised to change their operations to the calendar year. They assisted with the Summer Reading Kickoff event. They are continuing to work with the garden club on organizing the upcoming floral show. The Culver's fundraiser brought in about \$700 of income for the Friends.

- F. Pending Business - None

- G. New Business

1. Budget Adjustments – Motion by Boeve with a second by Kirchen to approve budget adjustments totaling \$13,750 as presented. Motion passed unanimously.
2. L-4092 Form – Motion to approve millage rate of .9593 mill for 2025 by Tait with a second by Kirchen. Motion passed unanimously.

3. Audit Engagement Contract – After discussion of the proposal with Maner Costerisan Principal Director Aaron Stevens, motion to approve of a 3-year contract at an initial rate of \$9,500 with increases of \$500/year by Kirchen with a second by Heckathorn. Motion passed unanimously.

H. Board Member Comments – Boeve commended the staff on the success of the Summer Reading Kickoff event.

I. Public Comment –None

J. Adjournment of Meeting – Motion by Byars to adjourn at 5:44

Next Meeting: July 10 at 5pm

Submitted by Wayne Summers, Secretary